

## How you can help

Discuss the code of conduct with your child, and take an interest in what they are eating and the activities they take part in. If you have any of the following (in good condition), we would be grateful for donations to keep our running costs down:

*Paper, card, writing/colouring pens/pencils etc, board games, Lego, construction equipment, old comics etc.*

### Code of Conduct

We expect a high standard of behaviour from all children in our club. Children and staff are expected to be;

- *Polite*
- *Supportive of one another;*
- *Cooperative and respectful of each other;*
- *Attentive to the needs of others;*
- *Responsible towards the equipment and the school environment.*

We do have some specific rules for children. They must;

- *Walk in the school buildings;*
- *Share equipment and play fairly;*
- *Clear up after themselves and put equipment away;*
- *Do as asked by staff members.*

We believe that having clear rules makes the club a better environment for everyone,

We reserve the right to ask parents to withdraw their child from the club if our code of conduct is repeatedly broken.

*We hope that you and your child will enjoy  
our Breakfast & Kid's Club.*

# Deanwood Primary School

## Welcome to our

# Extended Services



## Deanwood Breakfast Club & Kids Club

Information 2017/2018

*Deanwood extended services provide safe, enjoyable childcare within the school setting. We offer parents and children a constructive start and end to the day in order to support the needs of working parents.*

This leaflet explains information about Breakfast Club and Kids Club. It will tell you what you can expect from our extended services and what we expect from you in return. Please ask if you need further details or wish to make a suggestion. We aim for a good relationship with our users and will try to provide a service that best suits everyone's needs.

### What are our aims?

We aim:

- To provide out-of-school care to children at the school in a caring, safe environment;
- To give parents more flexibility at the start and end of the school day through the provision of affordable childcare;
- To encourage children to mix with children of different ages;
- To involve children in a broad range of enjoyable and constructive activities;
- To provide children with healthy food options.

### When does the provision run?

Breakfast Club runs from 7.30am to 8.45am – the time that the teacher is in attendance in their classroom.

Kids Club runs from 3.15 (the end of the school day) to 6pm, with three options of timing for parents.

### How much does each provision cost?

The cost of our Breakfast Club is **£4.50** per child per day.

For Kids Club there are three options:

- 3.15pm – 4.00pm including a light snack / drink **£5.00**
- 3.15pm – 5.00pm including a light snack / drink **£6.50**
- 3.15pm – 6.00pm including light snack & tea **£8.00**

**Payment and bookings must be made in advance. This helps us ensure that we have adequate staffing ratios to supervise the children. No refunds can be made if a child does not attend through illness, unless 24 hours notice is given. Payments can be made via your bank account, cheque or cash and we also accept childcare vouchers.**

Payments should be through Extended Services or the school office, where you can obtain the appropriate booking form.

What do children do at the club?

At Breakfast Club, children will be encouraged and supervised to select and prepare their own breakfasts from a range of food. Staff will be on hand to use the kettle, microwave and toaster with your child. There will be a range of healthy hot and cold foods. Your child will be free to choose what he or she would like to eat. A range of food is provided at Kids Club, and children are consulted when menus are drawn up. Children will be encouraged to eat healthily and try new foods.

At Breakfast and Kids Club your child will be able to take part in a range of supervised activities. The library, school hall and ICT suite will be available, along with a range of indoor games / activities and art activities. All will be fully supervised by staff. Depending on the weather, children will be able to take part in supervised activities outside. Children will also be able to complete homework activities at Kids Club, if they request this.

### How do I book?

Booking **must** be made a week in advance. As we follow strict staffing ratios (one adult to eight children) we must know in advance how many children wish to attend. Our booking form allows you to book for the whole term, should you so wish.

### Can I get help with the costs?

Yes! Working Family Tax Credits allow you to claim a proportion of childcare costs, which includes before and after school clubs. Please speak to a member of staff for more details.

### Who do I contact?

- Payments: **Mrs S King or School office**
- School telephone number: **01634 231901**
- To book please contact - Extended Services Supervisor: **Mrs S King on 07821 643519**
- Extended services building number: **01634 239531 or Mobile Number - 07821 643519**